



School Laboratory Assistant

- **Perm Part Time (27.5 hrs per week)**
- **Science Faculty**
- **\$30.66 pr hr + super**
- **Independent Catholic College**

The Organisation:

Located in Pennant Hills, Mount St Benedict College is inspired and informed by the Good Samaritan heritage, educating young women in a Catholic community where all are encouraged to contribute with the gifts given to them to make a difference in the world.

The Role:

Reporting to the College Principal through the Head of Science, the Laboratory Assistant is a member of the Science Faculty. The role of the Laboratory Assistant is to support Science teaching staff as required. The Laboratory Assistant is responsible for preparation of materials for practical science classes as requested, provision of classroom support services in practical science lessons and maintaining an effective storage system for all stock, in accordance with Workplace Health and Safety legislation.

The Tasks:

- Preparation of materials required for practical science classes to support the science curriculum under the guidance of the Head of Science;
- Maintenance of equipment used by the Science Department;
- Ensure the College policies and procedures and all legislative guidelines are complied with in relation to the use and storage of all substances and chemicals;
- Maintain a safe and effective storage system for all equipment and stock, including chemicals, in accordance with the College Work Health and Safety policies and procedures;
- Assist teaching staff to develop and document risk assessments where required for practical lesson procedures;
- Ensure all inventory of all equipment and stock is maintained and updated annually;
- Assist staff in the classroom as required under the guidance of the teacher.

The Skills & Experience required:

- Post-secondary qualifications in a science related field;
- Previous experience working in a science laboratory;
- Excellent knowledge of materials used in science curriculum;
- A sound knowledge of scientific procedures and laboratory practices suited to the school environment;
- Ability to complete variable workloads to a high standard and to imposed deadlines;
- Ability to work cooperatively with both staff and students;
- Embraces the Benedictine values;
- Previous experience within an educational setting would be advantageous but not essential;
- Ability to relate well to secondary school aged students.

The Benefits:

1. Enjoy a highly collaborative & respectful team enviro;
2. School holidays off;
3. Flexible working hours;
4. Working where your science knowledge will be valued.

Your move:

If this fits the bill regarding your previous skills and experience and you like the sound of this opportunity, then **Apply Now!**

Please be aware the successful candidate must possess a current Working with Children Clearance.

For our part:

Mount St Benedict College has engaged the services of McCormack Employment Services for this recruitment. We always respond to every application received and we will come back to you one way or the other as soon as possible!

If you have any questions or queries, please email Cheryl McCormack;
cheryl@mccormackemployment.com.au **Please do not apply to this email as your CV may not end up where it needs to be!**